

**Sustainability Initiatives Revolving Fund (SIRF)**

**Tier One Grant Funding Proposal Request Form**

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| **Project or Event Name:** | |
| Submission Date: | Request Amount: |
| Project Leader: | |
| Email: | |
| Project Coordinator: | |
| Email: | |
| Department or Unit: | |
| **Description of Project, Program or Event (300 to 500 words):**  Be specific about the campus need, your deliverables and goals for this submission. | |
| **Project Benefits / Justification (300 to 500 words):**  How does the project support ASU’s sustainability goals, what are the benefits and how will you measure success? | |
| **Project Collaborative Efforts (300 to 500 words):**  How are you including other departments and who is your primary audience? | |
| **Project Timeline (Start to finish):** | |
| **Project Budget:** provide a list of estimated expenses by category. Be specific.  (Note – 8.5% will be added to the approved total funding to cover any applicable ASC.) | |
| **Project Deliverables**  To ensure future grant approvals, the following **must be submitted a month after the project or event has taken place:**   * Brief description of the event/project * Deliverables * Analytics or participation numbers * Photos (3) and photo releases | |

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| Approvals | Signature |
| Department Chair or Director of submitting department |  |
| Director, University Sustainability Practices |  |