December 2024

Arizona State University

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5 **Month end close**	6 F and A encumbrance reset a.m.	7 ASC, Risk Management and Netcom allocations
8	9	10	11	12 On-cycle payroll interface	13 F and A encumbrance reset a.m.	14 ASC, Risk Management and Netcom allocations
15	16	17	18	19	20 F and A encumbrance reset a.m.	21 ASC, Risk Management and Netcom allocations
22	23	24 On-cycle payroll interface	25 **Winter holiday**	26 **Winter holiday**	27 F and A encumbrance reset a.m.	28 ASC, Risk Management and Netcom allocations
29	30	31				

Items running Monday–Friday

- A/P check run.
- Cash receipting.
- Concur integrations.
- Facilities and administrative charges — post in real time with expenses.
- Travel check run.

Items running Tuesday–Saturday

- Purchasing Card integrations.