

**Energized Electrical Work Permit Form**

**1. To be completed by the requester**

Job/work: \_\_\_\_\_

Order Number: \_\_\_\_\_

1. Description of circuit/equipment/job location:

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2. Description of work to be done:

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3. Justification of why the circuit/equipment cannot be de-energized or the work deferred until the next scheduled outage:

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\_\_\_\_\_  
Requester/title

\_\_\_\_\_  
Date

**2. To be completed by the electrically qualified persons doing the work:**

**Check  
when  
complete**

1. Detailed job description procedure to be used in performing the above detailed work:

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2. Description of the safe work practices to be employed:

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3. Results of shock hazard analysis:

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4. Determination of shock protection boundaries:

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5. Results of the flash hazard analysis:

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6. Determination of the flash protection boundary:

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7. Necessary personal protective equipment to safely perform the assigned task:

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8. Means employed to restrict the access of unqualified persons from the work area:

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9. Evidence of completion of a job briefing including discussion of any job-related hazards:

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10. Do you agree the above described work can be done safely?

Yes  No

If **no**, return to requester.

\_\_\_\_\_  
Electrical qualified person(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Electrical qualified person(s)

\_\_\_\_\_  
Date

**3. Approval(s) to perform the work while electronically energized**

\_\_\_\_\_  
Electric shop supervisor

\_\_\_\_\_  
Maintenance/engineering manager

\_\_\_\_\_  
Safety Manager

\_\_\_\_\_  
Electrically knowledgeable person

\_\_\_\_\_  
Facilities management

\_\_\_\_\_  
Date

**Once the work is completed, forward this form to the Facilities Management Safety Manager for review and retention.**